.policy

Comprehensive Retention Schedule Management

INFORMATION LIFECYCLE GOVERNANCE AND COMPLIANCE THROUGH POLICY ENFORCEMENT

Content explosion, rigorous privacy regulations, and increased cybersecurity risks present a new variety of challenges in today's digital landscape. Organizations relying on human actors to manage and enforce policies feel overwhelmed. The growing amount and variety of digital assets make manual efforts impractical, inefficient, and problematic. With **.policy**, IT, Records, Legal, and Compliance teams can create and employ automatic, consistent retention schedules and policy enforcement seamlessly throughout the enterprise, increasing efficiency, reducing risk, and ensuring regulatory compliance.

USE **.POLICY** TO:

- Create, publish, and administer policies and retention schedules for aggregate information assets across the organization.
- Assign rules to trigger each lifecycle phase automatically, from creation to disposal.
- Ensure compliance and traceability with audit trails.
- Meet stringent regulatory requirements such as ISO 27001, GDPR, and CCPA.

KEY CAPABILITIES

- Create comprehensive policy definitions following your specific requirements and the legal and regulatory rules that apply to your company.
- Define advanced lifecycle rules such as support for intermediate lifecycle milestones or the management of jurisdiction exceptions to fit with the needs of the most demanding multinational companies.
- Ensure proper chain of custody with adequate validation workflows on a per information policy basis and by keeping a full version history of all changes.

KEY CAPABILITIES (CONTINUED)

- Demonstrate clear evidence of compliance by mapping policies to a library of legal and compliance requirements.
- Communicate and share governance policies across the organization, publishing them to the Intranet or company portal, or sending a URL link via email or another communication method.
- Integrate with **.discover** and other business systems that enforce retention and data minimization rules using .policy public APIs.
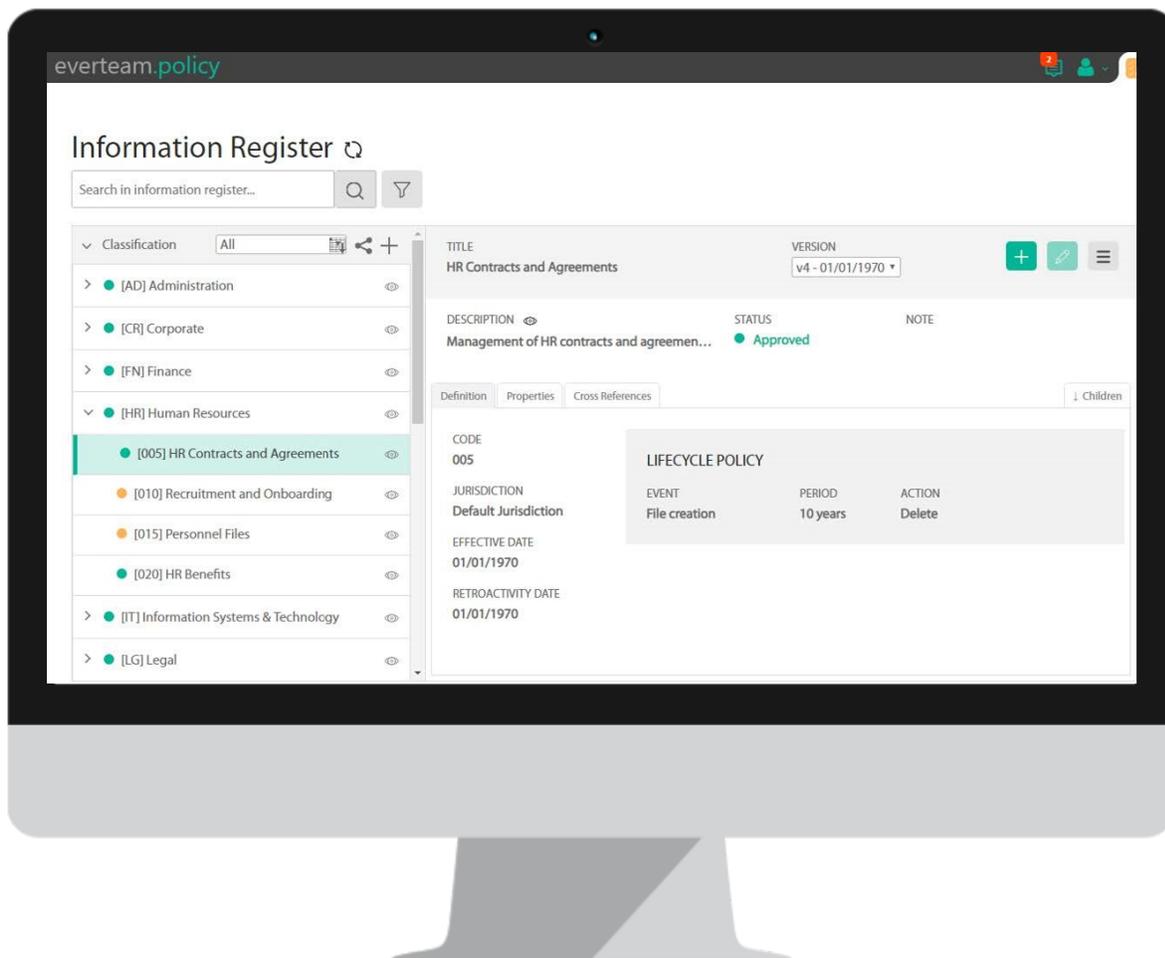
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A powerful and intuitive environment for creating and managing retention schedules for both formal records and other information assets, **.policy** puts new power in the hands of records, legal, and compliance teams.